

HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 8th June 2026
at Headon Village Hall, Church Street, Headon, Retford, DN22 0RD at 7pm**

Present: Cllrs N Greenhalgh (Chair), J Mosely, D Landon, J Landon, R Goulden, C Scothern,

Apologies: Cllrs C Smith, E Briggs and D Spencer

Members of the public in attendance: 1 (N Thornton)

Clerk: Clare Brettell

Public Session

Commencement of meeting 7pm

- 26/24 To receive – declarations of interest both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda**
None
- 26/25 To receive – apologies for absence given to the Clerk**
Apologies were received and noted from Cllr Smith, Spencer and Briggs
- 26/26 To receive and approve – The Minutes of the Annual meeting of the Parish Council held on the 11th May 2026 (Appendix 1)**
The minutes of the Annual meeting of the Parish Council held on the 11th May 2026 were accepted as a true and accurate record and signed by the Chair.
- 26/27 To note – updates on matters arising from the minutes if not already on the Agenda (no decision can be made)**
Chris McGlen had agreed to monitor the defibrillator at Upton, and would report any visual problems to the Clerk.
- 26/28 To agree – co-option of Parish Councillor**
It was **resolved** to co-opt Nicola Thornton as Parish Councillor and she duly signed the acceptance of office.
- 26/29 To receive - update from the District Councillor (5 minutes)**
The District Councillor (Cllr Richardson) was not present.
- 26/30 To receive - update from the County Councillor (5 minutes)**
The County Councillor (Cllr Limber) was not in attendance. Following his email and offer of a meeting it was agreed to ask Cllr Limber if he could meet with Councillors on the 1st July at 12noon.
- 26/31 To discuss – Police Update and any issues to report**
None received and nothing to report.

26/32 To receive – reports from Defib4Life regarding Defibrillator maintenance and any other relevant updates regarding the Defibrillators
All reports currently up to date The latest reports from Defib4Life had been circulated by the Clerk. These were all satisfactory.

26/33 To receive - update on the work of the Lengthsman
All work in the villages satisfactory. The Clerk had continued to circulate photos of the work completed.

26/34 Planning Applications

To receive and where appropriate comment on the following planning applications (including any that have been received since the agenda was issued):

None received.

26/35 To Discuss/Update on Highway Issues or footpath matters in the Village, including Items reported directly to Councillors

The email response from Claire Ward - East Midlands Mayor was noted.

The overgrown hedge on Retford Road still to be reported on the 'MyNotts' app

Cllr Goulden

26/36 To receive – update on the acquisition of land (opposite the church) at Headon for additional parking for Village Hall Users

The Clerk updated Councillors that she has emailed David Armiger (Bassetlaw District Council) on the 17th May as requested and as yet had not received a response.

26/37 To discuss – Proposals for Wi-Fi at Headon Village Hall

Cllr Landon discussed with members the options put forward by the Village Hall Committee. Starlink was the preferred option, and it was agreed to bring back to the next meeting after discussing further with the village Hall committee.

26/38 To update – Renovation of fingerposts

The Clerk updated that she had been in contact with Mr Chapman and he intended to start work dismantling the finger posts in the next few weeks (emailed dated 26th May). He will let Clerk know a few days before, and she would let Councillors know.

26/39 Financial Matters

39.1 To receive and approve the schedule of payments for May
(retrospectively) (Appendix 2)

It was **resolved** to approve the schedule of payments for May retrospectively for the Amount of £2304.09

39.2 To approve - Internal Audit (Appendix 3)

Cllr Landon updated Councillors regarding the correspondence which had been circulated, giving the Parish Council a clean audit.

It was therefore **resolved** to approve the Internal Audit.

39.3 To agree – Inventory/Asset Register (Appendix 4)

It was **resolved** to agree the Inventory/Asset Register, as at 31st March 2026 at £15568

39.4 To consider, approve and sign the Annual Governance statement – Section 1 (Appendix 5)

The Parish Council considered the statements in the Annual Governance Statement (2025/26) and it was **resolved** to approve and sign the AGAR section 1.

39.5 To consider, approve and sign the Accounting Statement – Section 2 (Appendix 6)

It was **resolved** to approve and sign the Accounting Statement (2025/26)

39.6 To approve and sign the Exemption certificate (Appendix 7)

It was **resolved** to approve and sign the Exemption certificate.

26/40 To discuss – Correspondence received (all emailed to Parish Councillors)

All Correspondence had been emailed out to Councillors and was noted.

26/41 To recap – items discussed in the meeting for inclusion in the Newsletter

- Welcome to our New Councillor Nicola Thornton
- Completion of the AGAR
- The ongoing request for land for additional car parking
- Meeting with NCC Cllr Limber
- The original minute books are now being displayed in a cabinet at Headon Village Hall
- The Parish Council had written to the East Midlands Mayor
- Reminder about using the MyNotts App

26/42 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.

The next Parish Council to be held on the 6th July at 7pm

The meeting closed at 8.15 pm.

Signed by: _____

Date: _____