

HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Monday 11th May 2026
at Headon Village Hall, Church Street, Headon, Retford, DN22 0RD at 7pm

Present: Cllrs N Greenhalgh, J Mosely, D Landon, J Landon, R Goulden, C Scothern, E Briggs,
C Smith, D Spencer

Apologies: None

Members of the public in attendance: 6

Clerk: Clare Brettell

Public Session

Commencement of meeting 7pm

- 26/01 To Elect a Chairman for the ensuing year.** Chairman to sign the declaration of acceptance of Office
It was **resolved** to elect Cllr Greenhalgh who duly signed the Declaration of acceptance of Office
- 26/02 To Elect a Vice-Chairman for the ensuing year.** Vice-Chairman to sign the declaration of acceptance of Office
It was **resolved** to elect Cllr Smith who duly signed the Declaration of acceptance of Office
- 26/03 To receive – declarations of interest both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda**
Cllr Greenhalgh declared an interest in 26/13 – Planning, and would leave to meeting for this item
- 26/04 To receive – apologies for absence given to the Clerk**
No apologies
- 26/05 To receive and approve – Minutes of the meeting held on the 13th April 2026 (Appendix 1)**
The minutes of the Parish Council Meeting held on the 13th April 2026 were accepted as a true and accurate record and signed by the Chair.
- 26/06 To note – updates on matters arising from the minutes if not already on the Agenda (no decision can be made)**
None

It was **resolved** to move agenda item 26/13 Planning Applications to be the next item of business
Cllr Greenhalgh left the meeting

26/13 Planning Applications

To receive and where appropriate comment on the following planning applications:
(including any that have been received since the agenda was issued)

Application No:	26/00354/FUL Planning Portal Ref: PP-14809481
Grid Ref:	E: 475829 N: 376463
Proposal:	The Construction and Operation of a 49.9 MW Solar Photovoltaic ('PV') Farm, with Associated Infrastructure and Landscaping.
Site Address:	Land North East Of Drayton Road Upton Nottinghamshire

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Application No:	26/00353/FUL Planning Portal Ref: PP-14806920
Grid Ref:	E: 476727 N: 376071
Proposal:	The Construction and Operation of a 49.9 MW Solar Photovoltaic ('PV') Farm with Associated Infrastructure and Landscaping.
Site Address:	Land Northwest Of Long Ridding Lane East Drayton Nottinghamshire

It was **resolved** to respond that the Parish Council **OBJECTS** to both planning applications on the following grounds:

- 'Industrialisation of the Countryside' as more energy producing sites are established in rural villages, without direct benefit.
- The mismanagement of the application and consultation process. No thorough consultation has been undertaken with residents of rural villages, despite a project that has been researched for many years. Residents do not feel that their concerns have been listened to or taken into consideration.
- The high impact of construction traffic on rural villages – A clear traffic management plan should be agreed at the planning stage with consideration for road damage, parking of workers on the site and the impact on the rural communities and residents. Additional site traffic and HGV's on current narrow lanes together with a lack of parking will have a significant impact on communities.
- Provision for the land to be reinstated after the 40 year lease period – A clear plan needs to be identified and published for this development.

- The loss of agricultural land that could be used for crop growing for local communities. The Parish Council are aware that Bassetlaw has identified other land parcels elsewhere that could be used. The 'Local plan' has not been considered in this planning application
- Objections from our neighbouring Parish Councils, Gamston and Askham
- Environmental Impact – Significant loss of wildlife in the area, including ancient badger sets, birds and other wildlife.
- The importing of solar panels from China largely relying on coal-fired power for energy-intensive polysilicon refining.
- Potential weather damage to solar panels and the site – additional site traffic would then be required in order to rectify this.

Cllr Greenhalgh returned to the meeting

26/07 To agree – appointment of representatives for defibrillator checks and any other appointments as necessary

The following Parish Councillors were appointed to check on the defibrillators. These were managed by Defib4Life but this would assist the Clerk if visual checks were carried out and noted:

Cllr Scothern – Stokeham
 Cllr Greenhalgh – Headon
 Cllr Smith – Grove

It was agreed to ask C McGlen if he would be willing to check the Defibrillator at Upton.

26/08 To receive - update from the District Councillor (5 minutes)

The District Councillor (Cllr Richardson) reported that various projects are being sorted behind the scenes and talked about the Local Government Reorganisation. There is a lack of information and boundary recognition moving forward.

Roads were discussed and the new machinery purchased by NCC to repair the roads. There is a need to lobby the East Midlands Mayor to ensure that roads are resurfaced.

26/09 To receive - update from the County Councillor (5 minutes) including proposed meeting

The County Councillor (Cllr Limber) was not in attendance and had sent his apologies. The Clerk to make contact to see if a meeting could be arranged to discuss issues in the villages.

Clerk

26/10 To discuss – Police Report and any issues to report

No reports had been received, and no issues were raised.

26/11 To receive – reports from Defib4Life regarding the Defibrillator maintenance and any other relevant updates regarding the Defibrillators

The latest reports from Defib4Life had been circulated by the Clerk. These were all satisfactory.

26/12 To receive - update on the work of the Lengthsman, and to sign the agreement for 2026/27 (circulated 1st May)

It was **resolved** to sign the agreement for 2026/27 – duly signed by the Chair.

Clerk to send to VIA

The work of the Lengthsman was complemented.

26/14 To Discuss/Update on Highway Issues or footpath matters in the Village, including Items reported directly to Councillors

It was **resolved** to write to the East Midlands Mayor regarding the condition of the roads, to see if any progress could be made. Roads to include:

- Main Street, Grove
- Thorpe Street, Headon
- Westfields, Upton
- Ashley Road, Rampton to Treswell
- The Headon/Stokeham Road

The overgrown hedge on Retford Road to be reported on the 'MyNotts' app **Cllr Goulden**

26/15 To receive – update on the acquisition of land (opposite the church) at Headon for additional parking for Village Hall Users

Further to the discussion at the last Parish Council meeting and the request for a meeting with the CEO D Armiger, the Clerk had circulated the emails received.

It was **resolved** to respond, stating that as the land was offered for sale some 18 months ago, the Parish Council would like to purchase the land at a reasonable cost. **Clerk**

26/16 To update – The Emergency Response Plan and report from Working Party

This has been drafted by Cllr Smith. The Clerk and Cllr Smith to put this together and bring back to a future meeting. **Clerk/Cllr Smith**

26/17 To update – renovation of 2No. finger posts within the Parish and taking on ownership and maintenance of both finger posts from NCC

Further to the discussion at the last Parish Council meeting, the Clerk had contacted Wheatley Parish Council and they had not had to take ownership of the Finger Posts in their village. The Clerk had contacted VIA with this information and had circulated their response to Parish Councillors, which was noted.

26/18 To review and adopt Financial Regulations (Appendix 2) and Standing Orders (Appendix 3)

It was **resolved** to adopt the Financial Regulations and Standing Orders.

26/19 To update – Parish Councillor vacancy

The Clerk updated members that she had received confirmation from Bassetlaw District Council that no election had been called (deadline was 8th May) therefore the Parish Council are free to co-opt. The Clerk to draft an advertisement with a view if interest is received to co-opt at a future meeting. **Clerk**

26/20 Financial Matters

20.1 To receive and approve the schedule of payments for April (retrospectively) (Appendix 4)

It was **resolved** to approve the schedule of payments for April retrospectively for £802.29

20.2 To agree - Proposal for grant payments to the Church and Village Hall.

It was **resolved** to make 4 grant payments:

£350 to St Peters Church, Headon £350 to St Helens Church, Grove, £350 to St Peters Church, Stokeham and £350 to Headon Village Hall (Amount previously agreed at the budget meeting in January Minute Ref. 26/144.2).

These payments would be made under the power of section 137 (26/27 rate of £11.60 per elector @ 311)

20.3 To approve - Internal Audit (To follow)

It was **resolved** not to approve the audit. Parish Councillors felt that by ticking 'No' to 'Box L', was disproportionate to the rest of the form. Agendas and Minutes for all Parish Council meetings had been published on the website, the exception being the Annual meeting that had not been held. The Clerk and Cllr Landon to take this up with East Midlands Audit Services Ltd. **Clerk/Cllr Landon**

The following agenda items were therefore deferred to the next meeting for approval:

20.4 To agree – Inventory/Asset Register (Appendix 5)

20.5 To consider, approve and sign the Annual Governance statement – Section 1 (Appendix 6)

20.6 To consider, approve and sign the Accounting Statement – Section 2 (Appendix 7)

20.7 To approve and sign the Exemption certificate (Appendix 8)

20.8 To agree – removal of S Whelan from bank accounts

It was **resolved** to remove S Whelan from the Unity Trust Bank account.

26/21 To discuss – Correspondence received (all emailed to Parish Councillors)

It was noted that the Church had made contact with the BBC Repair shop on tour (email circulated to all Parish Councillors for circulation) regarding an historic bible, The Village Hall to do the same in the hope that they may repair the Old School clock dating back to 1899

26/22 To recap – items discussed in the meeting for inclusion in the Newsletter

- Objections to solar farm and to thank residents that came to the meeting
- Contact has been made with the East Midlands Mayor regarding the state of the roads in our villages
- Parish Councillor Vacancy
- Reporting of any problems with the defibrillators to the Parish Clerk
- Reminder of Parish Councillors representing each local area

26/23 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.

The next Parish Council to be held on the 8th June at 7pm

The meeting closed at 8.30 pm.

Signed by: _____

Date: _____