

HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL

You are invited to attend the Annual Parish Council meeting of Headon-cum-Upton, Grove & Stokeham Parish Council which is to be held at Headon Village Hall, Church Street, Headon, Retford, DN22 0RD
on Monday 11th May 2026 commencing at 7pm

Signed:

C L Brettell

Clerk to the Parish Council

1st May 2026

Public Session

To allow the public the opportunity to raise matters with the Parish Council.
Members of the public will adhere to the rules set out by the Council (10 minutes)

Commencement of meeting

- 26/01 To Elect a Chairman for the ensuing year.** Chairman to sign the declaration of acceptance of Office
- 26/02 To Elect a Vice-Chairman for the ensuing year.** Vice-Chairman to sign the declaration of acceptance of Office
- 26/03 To receive – declarations of interest both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda**
- 26/04 To receive – apologies for absence given to the Clerk**
- 26/05 To receive and approve – Minutes of the meeting held on the 13th April 2026**
- 25/06 To note – updates on matters arising from the minutes if not already on the Agenda (no decision can be made)**
- 26/07 To agree – appointment of representatives for defibrillator checks and any other appointments as necessary**
- 26/08 To receive - update from the District Councillor (5 minutes)**
- 26/09 To receive - update from the County Councillor (5 minutes)**
- 26/10 To discuss – Police Update and any issues to report**
- 26/11 To receive – reports from Defib4Life regarding Defibrillator maintenance and any other relevant updates regarding the Defibrillators**
- 26/12 To receive - update on the work of the Lengthsman, and to sign the agreement for 2026/27**

26/13 Planning Applications

To receive and where appropriate comment on the following planning applications (including any that have been received since the agenda was issued):

Application No: 26/00354/FUL Planning Portal Ref: PP-14809481
Grid Ref: E: 475829 N: 376463
Proposal: The Construction and Operation of a 49.9 MW Solar Photovoltaic ('PV') Farm, with Associated Infrastructure and Landscaping.
Site Address: Land North East Of Drayton Road Upton Nottinghamshire

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Application No: 26/00353/FUL Planning Portal Ref: PP-14806920
Grid Ref: E: 476727 N: 376071
Proposal: The Construction and Operation of a 49.9 MW Solar Photovoltaic ('PV') Farm with Associated Infrastructure and Landscaping.
Site Address: Land Northwest Of Long Ridding Lane East Drayton Nottinghamshire

26/14 To Discuss/Update on Highway Issues or footpath matters in the Village, including Items reported directly to Councillors

26/15 To receive – update on the acquisition of land (opposite the church) at Headon for additional parking for Village Hall Users

26/16 To update – The Emergency Response Plan and report from Working Party

26/17 To update – renovation of 2No. finger posts within the Parish and taking on ownership and maintenance of both finger posts from NCC

26/18 To review and adopt Financial Regulations and Standing Orders

26/19 To update – Parish Councillor vacancy

26/20 Financial Matters

20.1 To receive and approve the schedule of payments for April (retrospectively)

20.2 To agree - Proposal for grant payments to the Church and Village Hall.

20.3 To approve - Internal Audit

20.4 To agree – Inventory/Asset Register

20.5 To consider, approve and sign the Annual Governance statement – Section 1

20.6 To consider, approve and sign the Accounting Statement – Section 2

20.7 To approve and sign the Exemption certificate

20.8 To agree – removal of S Whelan from Parish Council bank accounts

26/21 To discuss – Correspondence received (all emailed to Parish Councillors)

26/22 To recap – items discussed in the meeting for inclusion in the Newsletter

26/23 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.

For further information or to view the associated paperwork please contact the Parish Clerk