

HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 13th April 2026

at Headon Village Hall, Church Street, Headon, Retford, DN22 0RD at 7pm

Present: Cllrs N Greenhalgh, J Mosely, D Landon, J Landon, R Goulden, C Scothern, E Briggs, C Smith and S Whelan

Apologies: Cllr D Spencer

Members of the public in attendance: 0

Clerk: Clare Brettell

Public Session

Commencement of meeting 7pm

26/172 To receive – declarations of interest both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda

Cllr Greenhalgh declared an interest in 26/182.

26/173 To receive – apologies for absence given to the Clerk

Apologies were received and noted from Cllr D Spencer.

26/174 To receive and approve – Minutes of the meeting held on the 2nd March 2026 (Appendix 1)

The minutes of the Parish Council Meeting held on the 2nd March 2026 were accepted as a true and accurate record and signed by the Chair.

26/175 To note – updates on matters arising from the minutes if not already on the Agenda (no decision can be made)

None

26/176 To receive - update from the District Councillor (5 minutes)

The District Councillor (Cllr Richardson) was not in attendance.

26/177 To receive - update from the County Councillor (5 minutes) including proposed meeting

The County Councillor (Cllr Limber) was not in attendance. The meeting to discuss issues in the villages had not happened and Cllr Smith would try and make contact again to reschedule another meeting.

Cllr Smith

26/178 To discuss – Police Report and any issues to report

No reports had been received, and no issues were raised.

26/179 To receive – reports from Defib4Life regarding the Defibrillator maintenance and any other relevant updates regarding the Defibrillators

There were no recent reports from Defib4Life, the Clerk to chase.

Clerk

- 26/180 To receive - update on the work of the Lengthsman, and to thank a resident for assistance with mowing**
The Lengthsman had continued to carry out work in the villages as needed and to an excellent standard. She had received help from a resident with grass cutting on the triangular grassed area at Stokeham and wished to express thanks on behalf of the Parish Council.
- 26/181 Planning Applications**
To receive and where appropriate comment on the following planning applications (including any that have been received since the agenda was issued):
None received
- 26/182 To update as necessary – Solar Project Public Consultation:
Land East of Upton
Land North of East Drayton**
Cllr Greenhalgh noted that he had discussed the concerns raised with the airfield. A Planning application had been submitted, and Councillors would consider this when received.
- 26/183 To Discuss/Update on Highway Issues or footpath matters in the Village including Items reported directly to Councillors and recent fly-tipping**
A recent fly-tipping incident had been reported to Bassetlaw District Council and had been removed. Residents encouraged to report this if seen.
A hedge was encroaching onto the highway at Grove Crossing up to Retford. Cllr Greenhalgh suggested that he would talk to the landowner.
- 26/184 To receive an update on the acquisition of land (opposite the church) at Headon for additional parking for Village Hall users**
The Clerk had written to CEO at Bassetlaw District Council – David Armiger and his response had been circulated.

It was **resolved** for Cllr D Landon to have a meeting with CEO, the Clerk to write again to arrange this. **Clerk**
- 26/185 To update – The Emergency Response Plan and report from Working Party**
A meeting had not yet been arranged, but Councillors were working on items to put together.
- 26/186 To update – renovation of 2No. finger posts within the Parish and taking on ownership and maintenance of both finger posts from NCC**
The Clerk updated that she had received a response from Sarah Hird at VIA regarding the application/licence. She had asked for confirmation that the Parish Council would take on the responsibility of the 2 finger posts and any further maintenance if this work was to be granted.
It was **resolved** for the Clerk to contact Wheatly Parish Council to see if they too had had to do this, before a decision is made. **Clerk**
- 26/187 To agree – Parish Council Insurance from the 1st June 2026**
The Insurance and policy schedule had been circulated to Councillors for consideration. It was **resolved** to accept the quotation from Zurich of £389.47

26/188 To review and accept – Financial Risk Assessment

It was **resolved** to accept the reviewed Financial Risk Assessment.

26/189 Financial Matters

189.1 To receive and accept – Accounts for Qtr. 4 up to the 31st March 2026

It was **resolved** to accept the Accounts for Qtr. 4.

189.2 To receive and accept – Bank Reconciliation up to 31st March 2026

It was **resolved** to accept the Bank reconciliation up to 31st March 2026

189.3 To receive and approve the schedule of payments for March
(retrospectively)

The payments of £1248.04 for March were authorised retrospectively.

26/190 To discuss – Correspondence received (all emailed to Parish Councillors)

Including to note - BDC Draft Land Availability Assessment Methodology Consultation
(emailed out 20th March 26)

26/191 To recap – items discussed in the meeting for inclusion in the Newsletter

- Thanking resident for help with grass cutting
- Provide Bassetlaw District Council contact details to resident to report Fly Tipping
- A Thank you for making the display cabinet now showing the minute book
- Reporting of potholes on the MyNotts app or telephone number for NCC

26/192 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.

The Date of the Annual Parish Council meeting is the Monday 11th May at 7pm.

Cllr Whelan tendered his resignation as a Parish Councillor, and was thanked for all his hard work.

Cllr Mosely provided an update on a local fire that took over half an hour for the fire engine to attend as they were stuck at the railway crossing (4 trains went down Gamston Way).

It was agreed for the Clerk to contact the Emergency Services to remind them that when travelling towards Rampton direction not to use route through the railway crossing.

The meeting closed at 8.02 pm.

Signed by: _____

Date: _____