

# HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 2<sup>nd</sup> March 2026

at Headon Village Hall, Church Street, Headon, Retford, DN22 0RD at 7pm

Present: Cllrs N Greenhalgh, J Mosely, D Landon, J Landon, R Goulden, C Scothern, E Briggs, C Smith and D Spencer

Apologies: Cllr S Whelan

Members of the public in attendance: 2

Clerk: Clare Brettell

## Public Session

A resident from the local airfield raised concerns during the Solar Project Public Consultation regarding potential safety impacts on airfield operations. He noted that Bassetlaw District Council has an existing safeguarding plan for the airfield that must be taken into account. He also referenced a policy stating that power lines must not be routed over solar panels and requested confirmation that this requirement will be upheld.

## Commencement of meeting 7.10pm

### **26/148 To elect a Chair, and if necessary, a Vice Chair**

It was **resolved** to elect Cllr Greenhalgh as Chair.

It was agreed to not elect a Vice Chair as the Annual meeting in May was approaching.

### **26/149 To receive – declarations of interest both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda**

Cllr Greenhalgh declared an interest in 26/159 and would leave the meeting.

### **26/150 To receive – apologies for absence given to the Clerk**

Apologies were received and noted from Cllr S Whelan.

### **26/151 To receive and approve – Minutes of the meeting held on the 19<sup>th</sup> January 2026 (Appendix 1)**

The minutes of the Parish Council Meeting held on the 19<sup>th</sup> January 2026 were accepted as a true and accurate record and signed by the Chair.

It was agreed to move to the following agenda item to engage with Mr Chapman who was present at the meeting.

### **26/163 To update – renovation of 2No. finger posts within the Parish**

Mr Chapman had looked at the paperwork supplied by VIA which had been completed by the Parish Council and all was OK. He hoped to begin the work early May. He couldn't foresee any additional costs but would keep receipts and inform the Parish Council if that is the case.

The Clerk updated that no response had been received from Sarah Hird at VIA regarding the application/licence. The Clerk would liaise with Mr Chapman, when confirmed. **Clerk**

**26/152 To note – updates on matters arising from the minutes if not already on the Agenda (no decision can be made)**

None

**26/153 To receive - update from the District Councillor (5 minutes)**

The District Councillor (Cllr Richardson) was not in attendance.

**26/154 To receive - update from the County Councillor (5 minutes)**

The County Councillor (Cllr Limber) was not in attendance and had sent his apologies. His report would follow.

**26/155 To discuss – Police Report and any issues to report**

No reports had been received, and no issues were raised.

**26/156 To receive – reports from Defib4Life regarding the Defibrillator maintenance and any other relevant updates regarding the Defibrillators**

The latest reports from Defib4Life had been circulated and they were all Defibrillators are satisfactory with no issues.

**26/157 To receive - update on the work of the Lengthsman, and to continue with the scheme for 2026/27**

The Lengthsman had continued to carry out work in the villages as needed and to an excellent standard. The Clerk had been made aware of several issues of disgusting waste/litter that the Lengthsman had found. The Clerk had reported this to Bassetlaw street cleaning and asked for it to be removed.

**26/158 Planning Applications**

To receive and where appropriate comment on the following planning applications (including any that have been received since the agenda was issued):

<b>Application No:</b>	26/00105/HSE Planning Portal Ref: PP-14644845
<b>Proposal:</b>	Existing First Floor Balcony to be Changed to Dressing Room Extension to Existing Dwelling. Install New Bedroom Window on First Floor.
<b>Site Address:</b>	4 Manor Farm Cottages Main Street Stokeham Nottinghamshire

It was **resolved** to respond stating 'no objections to this application.

Cllr Greenhalgh left the meeting whilst the following item was discussed

**26/159 To discuss and respond as necessary – Solar Project Public Consultation:  
Land East of Upton  
Land North of East Drayton**

Councillors raised as to whether Planning Policy had been taken into account, and were interested to received further information, as this effects the Parish. The Clerk to make contact and suggest a meeting.

Cllr Greenhalgh returned to the meeting (7.37pm)

**26/160 To Discuss/Update on Highway Issues or footpath matters in the Village including Items reported directly to Councillors**

The Clerk updated Councillors regarding the offer of a meeting with Cllr Limber. Due to the availability of Councillors, it was agreed to arrange this for Friday 13<sup>th</sup> March. **Clerk**  
The disappearing railings had not been raised as a report. This to be brought up at the meeting with Cllr Limber.

**26/161 To receive an update on the acquisition of land (opposite the church) at Headon for additional parking for Village Hall users**

The Clerk had provided a summary of events from 2023, which was discussed with Councillors.

It was **resolved** for the Clerk to write to the CEO at Bassetlaw District Council for clarification of the situation - Why two years ago Bassetlaw District Council were prepared to sell the land but now only offer a 10 year lease? **Clerk**

**26/162 To update – The Emergency Response Plan and report from Working Party**

A meeting had not yet been arranged, but Councillors were working on items to put together.

**26/164 To agree – a display cabinet in the Village Hall to present the Historical Minute books**

Cllr Mosely had kindly looked into this and a local gentleman had offered to make a lockable cabinet which would be fixed to the wall in the Village Hall.

It was **resolved** for Cllr Mosely to liaise and carry out this project up to a cost of £150.

**Cllr J Landon/Mosely**

**26/165 To update – .gov website and email accounts**

The Clerk updated that she had purchased the .gov domain and the website had been transferred over. Councillors now have their new .gov email addresses to set up and any future emails would be sent to this account. (emailed out 21<sup>st</sup> February).

The Clerk would also update the website and policies etc. with the new details.

**26/166 To discuss and agree – Formal access to the ‘Lady Well’**

Cllr Greenhalgh suggested he would create a permissive path with a signpost to the ‘Lady Well’.

**Cllr Greenhalgh**

**26/167 To agree – purchase of new printer for village newsletter (details emailed out 21<sup>st</sup> February)**

It was **resolved** to purchase an Epson Eco printer up to value of £400.

**26/168 Financial Matters**

168.1 To receive bank balance on Unity Trust Accounts (Santander Accounts now closed)

Current Account £ 29.29

Instant Access £19901.33

168.2 To receive and approve the schedule of payments for January and February (retrospectively) (Appendix 2)  
The payments of £1797.82 for January and February were authorised retrospectively.

**26/169 To discuss – Correspondence received (all emailed to Parish Councillors)**  
All emailed out

**26/170 To recap – items discussed in the meeting for inclusion in the Newsletter**

- long service awards and photos
- Information regarding the Solar Project Consultation
- A meeting arranged with County Councillor Cllr Limber to discuss issues. The Parish Council to keep residents updated.

**26/171 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.**

Date of next meeting – Monday 13<sup>th</sup> April 2026, 7pm

**Agenda items to include:**

Solar Project Consultation

Update from meeting with Cllr Limber

The meeting closed at 8.15 pm.

Signed by: \_\_\_\_\_

Date: \_\_\_\_\_